

Nar Nar Goon Primary School

27 Spencer St, Nar Nar Goon 3812 Phone: 5942 5311

Email: nar.nar.goon.ps@education.vic.gov.au

Website: www.narnargoonps.vic.edu.au

Issue No: 1 February 2nd 2024

WELCOME BACK FOR 2024!

To all returning families, we welcome you back to our school and hope that you have had a wonderful break. To our new families, we hope you settle in quickly and feel proud to be in our school community. Our students have begun the year brilliantly, with a settled and happy playground and purposeful classrooms. Our Golden Rule of making sure we "Treat others as you would like to be treated" is taken very seriously here, and we work hard to create a respectful and supportive environment for all members of our community.

We also welcome some new staff to the school – Yolande Kerin in Year 3/4, Kate Malone in 5/6 and Rebecca Kotzur in 1/2. We are pleased to announce that Elise Bradley has taken on a full-time classroom role in 3/4. Ally Cook will be working a few days a week as an ES. We are looking forward to having these ladies and their expertise in our school.

We are still looking for a full-time PE teacher and will have another ES position up shortly.

The beginning of each year is an important time to set up expectations, routines and begin relationships. Our program Bright Beginnings is enacted across the school and allows all classrooms to work with rigour on our school values, our Play Is The Way Philosophies, our Behaviour Education Process and our Respectful Relationships programs. Our students will be learning about how to learn, and work with others in the best ways, as well as how to manage themselves in all kinds of situations. This work is ongoing but in the first few weeks, we spend a great deal of time setting up the ideal conditions for students and staff. If you would like more information about *Play is the Way* or to find out about our student engagement and behaviour management policies, they are all detailed on our website for you to access under the About Us/Wellbeing tab.

This is a long issue, as there is some important information included, including the CSEF application form. Next issue, we will meet our School, House and SRC Captains. There is a calendar of term events in this issue and every issue moving forward. Keep checking on this.

I am looking forward to another fantastic school year!

Jacqui, and the staff 😉

As we start the school year, I would like to remind you of the following important information:

ABSENCES

Student absences must be reported to the school before 9:00 am on the day of absence with an explanation for the absence. This is a legal requirement and staff will follow up daily any families who have not reported their child's absence to us. Please do everything you can to avoid both student absences and late arrivals/early departures. The best place to record absences is Sentral. When submitting online absence forms please ensure you provide us with details to enable us to determine whether or not they will be reported to the Regional Office as "school approved".

<u>School Approved</u> – Illness/medical, Religious/cultural observance, Bereavement, Family holiday (with principal approval), Unforeseen circumstances, Ill family member.

<u>School Unapproved</u>- No explanation provided by parent. Student absent due to participating in leisure or social activities such as shopping, a child's birthday, visiting relatives or friends. A day off for no valid reason. No approval given by principal to attend family holiday (requires an absence learning plan with Principal's signature).

<u>PLEASE REFER TO THE NAR NAR GOON PRIMARY SCHOOL ATTENDANCE POLICY LOCATED ON THE 'ABOUT US/POLICIES' TAB ON OUR WEBSITE FOR FURTHER INFORMATION.</u>

BUS TRAVEL

As in previous years, ALL EXISTING bus travellers for 2024 <u>must reapply</u> for travel on the PTV School Bus Program. New travellers will also need to <u>apply online</u>. Bus travellers will not be able to use the bus service unless applications are approved.

https://www2.education.vic.gov.au/pal/school-bus-program/resources

If you child is not travelling home by the bus PLEASE notify the office so we can mark them off.

CURRICULUM PROGRAMS FOR 2024

Aside from our Literacy, Numeracy, Inquiry, ICT and Play Is The Way/Wellbeing classroom focus, all our students receive specialist classes each week on the following: ART, PHYSICAL EDUCATION, AUSLAN, and Stem.

Our Tutor Learning Program will continue this year with Kimberly Feher and Jackie Lowe supporting our F-2 and 3-6 students in Numeracy and Rachael Kent supporting all our students in Literacy.

INFORMATION COMMUNICATION TECHNOLOGY (ICT)

Schools are places where technology is used as a resource and as such the children will be working through numerous discussions and activities in class to raise their awareness of how to be safe on the internet. We are also organising some incursions for the children to take part in later in the term through the "Kids Helpline" organisation.

I would like to remind all parents that we have a very stringent ICT Code of Conduct in place for students whilst accessing ICT at school. However, there have been occasions in past years, where students have accessed ICT social networks/messaging at home and have caused great emotional upset by texting inappropriate messages to each other. We rely on your support as parents to please monitor your child's computer/handheld device use to ensure ICT is being utilised responsibly at home, thus avoiding problems that inevitably spill into the school yard between friends. I always tell the children not to text/post on social media anything to anyone that you would not say to them face to face. There are a number of very helpful links on our website to support parents in keeping children safe online under the "Links" tab. (Please keep in mind that it is illegal for a child under the age of 13 to have a Facebook page.)

LOST PROPERTY

You will find our rack of lost property just outside the office in the playground. We keep lost items for a month, then send the unclaimed items to charity. Any named items are returned to the classroom teacher. Please ensure all of your child's items are clearly named.

MOBILE PHONES

It is Education Department policy that Mobile Phones are not to be used by students at school. This includes on excursions, after school events, camps and whilst waiting for the bus. Each class has a locked box to safely store mobile phones for the duration of the school day.

PERSONAL GOODS BROUGHT TO SCHOOL

Personal property is often brought to school by students and visitors. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. The Department of Education and Early Childhood Development **does not hold insurance** for personal property brought to schools and it has no capacity to pay for any loss or damage to such property.

Students should be discouraged from bringing any unnecessary or particularly valuable items to school.

PRIVACY INFORMATION

Our school collects, uses, discloses and stores student and parent personal information for standard school functions or, where permitted by law, as stated in the Schools' Privacy Policy.

Please take time to remind yourself of our school's collection notice, found on our website www.narnargoonpsvic.edu.au For more information about privacy, refer to: Schools' Privacy Policy — information for parents on the Victorian Education Department website. This information is also available in nine community languages.

SCHOOL UNIFORM

It is our school's policy that all students wear school uniform.

Our school uniform is:

<u>Summer</u>

Girls: Blue check dress, navy blue shorts, pale blue or navy-blue polo shirt.

Boys: Navy blue shorts, pale blue or navy-blue polo shirt

ALL STUDENTS MUST wear a wide brimmed bucket hat in a <u>dark navy-blue</u> colour (school logo optional) from October 1—April 30.

<u>Winter</u>

Girls: Navy blue track suits, navy blue windcheater with pale blue or navy-blue polo shirt or skivvy **Boys:** Navy blue track suits, navy blue windcheater with pale blue or navy-blue polo shirt or skivvy.

Our uniform is available from Beleza, Bald Hill Road, Pakenham 5941 4989.

As a cheaper alternative we have iron on school logos in blue or white available for purchase (\$1.00 each) from the office, if required.

Denim jeans and other coloured tops are not acceptable.

Appropriate footwear must be worn at all times -toeless shoes are not permitted.

STUDENT MESSAGES:

If you have a message for your child that needs to be communicated to them before the end of the day, could you please do so BEFORE 3:15pm. We only make one call over the PA for children who have messages to come over to the office in our efforts to *minimise interruptions to the classrooms*. This occurs at 3:15pm and if left any later, there is no guarantee that we can deliver your message. If you need to deliver a forgotten lunch

box/drink bottle or other item, please contact the office and the staff will happily organise for your items to be taken over to the classrooms.

SCHOOL HATS/SUNSMART

As a SunSmart school the children are expected to wear a wide brimmed bucket hat in a <u>dark navy-blue</u> colour (school logo optional) during the Daylight Savings months (September 1st-May 1st). This is in line with our School Council Uniform policy and as such, no other hats (other colours or styles) will be accepted. Any child without a school approved hat will be required to play in a shaded area of the school.

STUDENT INSURANCE

Please be aware that the Education Department does not cover students for accidents in the school grounds, nor does it cover for Ambulance costs should the need to call an ambulance be necessary. I would therefore encourage all families, to please consider making personal insurance and ambulance cover arrangements for all their children.

TRAFFIC SAFETY

Following is an explanation of our Traffic Management Plan-

The procedure in place when collecting your children from school, is to drive and park in Spencer Street (keeping in mind there are designated "No Standing" Zones in specific areas) and to then <u>drive to the second</u> <u>driveway that leads to the football ground, turn right into this carpark and exit from the top driveway back into Spencer Street.</u> If everyone follows this plan, the traffic (including buses) will move smoothly in a loop. The carpark across the road at the football ground is a designated parent parking space which you are welcome to use, as all staff park in the Scout Hall carpark.

Please be patient and remember to look out for all children as they move in and around traffic.

UNDER NO CIRCUMSTANCES SHOULD A CAR DRIVE INTO THE FIRST DRIVEWAY. WE WOULD ALSO URGE YOU TO NOT PARK NEAR THE ENTRANCE AND EXIT DRIVEWAYS AS BUSES ARE FINDING IT HARD TO ENTER AND LEAVE THE DRIVEWAYS. SCHOOL COUNCIL IS VERY CONCERNED ABOUT STUDENT SAFETY OUT ON SPENCER STREET.

PLEASE BE PATIENT AS THE LIVES OF OUR CHILDREN ARE FAR TOO PRECIOUS.

Please Note: The bowl of the court should not be used for pick up and drop off – please enter and exit via the recreation reserve carpark.

It is important to ensure that adults use the school crossing with the children to model expected behaviours as pedestrians in and around traffic. The crossing supervisor will advise us when parents have been parking in No Standing zones close to the crossing. Parking officers from the Cardinia Shire do monitor Spencer St parking regularly and, in the past, parents have been fined. There is a 40kph speed restriction in place around the school and there are "No Parking" signs that must be adhered to. Police are also contacted to support our endeavours to keep our students safe.

The bus parking areas, which are clearly signed, must be kept clear during drop off and pick up time.

Please see diagram below:

TRAFFIC FLOW: BLACK ARROWS INDICATE TRAFFIC FLOW. IE: DRIVE EAST DOWN SPENCER STREET AND LOOP THROUGH THE RECREATION RESERVE CARPARK. NO STANDING ZONES ARE HIGHLIGHTED IN RED.



The procedure in place for parents dropping off/collecting children from school, is to drive Eastwards down Spencer Street and park on either side of the road on Spencer Street before the school crossing. There are NO STANDING clearways either side of the school crossing and NO STANDING zones on both sides of the road immediately outside the school. (see red lines in diagram above.) Drive to the second driveway that leads to the football ground, turn right into this carpark and exit from the top driveway back into Spencer Street. Do not proceed into the bowl of the court.

The carpark across the road at the football ground is a designated parent parking space and the designated staff park is outside the Scout Hall carpark.

Thank you for following this traffic management plan and helping to keep our students safe in and around traffic.

WORKING WITH CHILDREN CHECKS

All volunteers in the school must have a Working with Children Check. They are free of charge for volunteers and are a requirement for all adults entering our school buildings. To apply for a WWCC please use this link https://www.workingwithchildren.vic.gov.au/

Calendar Dates for this term - 27th January - 28th March - 9 weeks

February

Thursday 8th and Friday 9th - Year 5/6 Talk About It sessions

Tuesday 13th - History Box Incursion - all classes - no charge to families

Monday 19th – School Council Meeting AGM at 4.45 in the Staffroom

Friday 23rd – Curriculum Day – NO STUDENTS AT SCHOOL. Their Care will be operating on the day.

Tuesday 27th – School Photos – All ordering is done online through www.spargophoto.com.au

Thursday 29th - School Swimming Carnival - Years 3-6 only

March

Mon 4th - Begin 4 weeks of Taekwondo Kickstarters Program for all students in PE - no charge

Tuesday 5th - **PROPOSED** School Open Night and Welcome BBQ - details to come

Wednesday 6th - District Swimming (for qualifiers only)

Monday 11th - Labour Day Public Holiday

Tuesday 12th - Division Swimming (for qualifiers only)

Wednesday 13th - NAPLAN for Years 3 and 5 begins

Friday 15th – Year 5/6 District Lightning Prem Summer Sports

Thursday 21st - Harmony Day - details to come

Thursday 28th - Last Day of Term 2.30 finish

Friday 29th - GOOD FRIDAY

School Photos

School Photographs for 2024

Annual school photos will be taken on: Tuesday the 27th of February.

School Photo Information Flyers with Access Keys will be sent home with students this week.

Place your order online now to ensure the special pricing. All families will have their own access key There can be multiple orders on each key.

Students are to be in full school uniform.

PRE-ORDER ONLINE (orders close at 5:00 pm on the day prior)

See the packages available and place your pre-order online.

To place your order Go to our website or scan the QR code;

www.spargophoto.com.au

Select> School Photo Pack Orders

Enter your Access Key as Provided

Select the pack you want and complete the form.

Sibling photos are available for families with multiple children attending the school.

Sibling photos must be ordered online before 5pm the day prior.

** A complimentary family/sibling photograph is available for families who order an individual pack for 3 for more children at the same school. **To be eligible**, you must order all the individual packs first and then add the family photograph to the same shopping cart. The discount will be automatically applied. Bonus offer only applies to orders before 5pm the day prior to photo day.



CHILD SAFE STANDARDS

Nar Nar Goon Primary School is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. We are committed to the safety, participation, and empowerment of all children.

We have zero tolerance of child abuse, and all allegations and safety concerns will be treated very seriously and consistently with our robust policies and procedures. If you would like more information please go to the 'Wellbeing' or 'Policies' tab on our website where you will find our Child Safe Policy and/or further information and resources go to: https://www.vic.gov.au/protect

FEEDBACK

Your feedback is important to us. If you have a concern or would like to raise a complaint as a parent, please speak to the classroom teacher in the first instance, PLC Leader in the second instance (ie: Foundation: Jodie Williamson, Years 1-2: Daniel Mason, Years 3-4: Yolande Kerin, Years 5/6: Elise Adams).

Otherwise, please contact the Principal Jacqui Cutler, by calling the office to arrange an appointment.



Medications at School

Our Medications Policy states that for any child requiring medication at school, a Medication Form needs to be filled in. This form is for when your child requires 'incidental' and short term medication at school—eg antibiotics, pain relief etc.

These forms are available at the office to fill in and hand to your child's teacher.

No child is to keep medication in their school bag.



If you have not already downloaded the Sentral App for parents, please do so from the Apple or Google Play store.



STUDENT SUPERVISION – Please be aware that staff are on yard duty in the playground from 8:45 am before school and until 3:45 pm after school. Students travelling on late buses are supervised in front of the office until the final bus leaves. For your own child's safety, it is recommended that children do not arrive at school before 8:45 am.

Lunch Orders

When filling in your lunch orders please remember to clearly mark the envelope with the child's name and their class.

It is preferred that you send your child's lunch order via the school rather than directly to the shop. No lunch orders will be accepted after 10.30am.

Bell Times

9am - School Starts

11am -11.30- Recess

1.30pm-1.40pm- Children eat inside

1.40pm-2.20pm Lunchtime

3.30pm - Children are dismissed

At both recess and lunch times, students are given time to eat inside.

VISITING THE SCHOOL

We would respectfully ask that every person who comes onto the school grounds between the hours of 9:15am and 3:15pm does so through the main office to ensure that we know who is on the school grounds at all times.

If you have a message for your child or an item that needs to be delivered to the classroom that you ask the office staff to pass it on rather than interrupt the class and/or the teacher during instruction time. Without a WWCC lanyard or Visitors badge, anyone on the property will be redirected to the front office.

If your child is absent, legally, we **MUST** have a reason and we will notify you **EVERY** day you child is not at school. Please respond to our messages though the **Sentral Parent Portal** so we can accurately track student attendance.

WORKING WITH CHILDREN CHECKS

All volunteers in the school must have a Working with Children Check. They are free of charge for volunteers and are a requirement for all adults entering our school buildings. To apply for a WWCC please use this link

https://www.workingwithchildren.vic.gov.au/





FINANCIAL ASSISTANCE INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- · \$125 for primary school students
- · \$225 for secondary school students

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- new student enrolments; your child has started or changed schools this year.
- changed family circumstances; such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure.

MORE INFORMATION

For more information about CSEF visit: https://www.education.vic.gov.au/about/programs/Pages/csef.aspx





Camps, Sports and Excursions Fund APPLICATION Form

Nar Nar Goon Primary School	ol	2248				
School Name		School REF ID				
Parent/legal guardian detail	s					
First name						
Address						
Town/suburb		State	Postcode			
Contact number						
Centrelink pensioner concession OR	Health care card num	ber (CRN)				
		OR				
Foster parent* OR	Veterans affairs	pensioner (Gold	Card)**			
*Foster Parents must provide a copy of the temporary				sing (DFFH).		
**Applicants must provide a copy of the Veteran Affa	airs Gold card.	-				
Student details						
Child's surname	Child's first name	Student ID (If known)	Date of birth (dd/mm/yyyy)	Year level		
		(II KIIOWII)	(00////////////////////////////////////			
Lauthorise the Victorian Department of Education (DE) and concession card status to enable the business to Families, Fairness and Housing (DFFH) to provide the	determine if I qualify for a cond	ession, rebate or servi	ce. I also authorise the V	relink customer details ictorian Department of		
I understand that:						
 DFFH or Centrelink will use information I have provid to DE personal information including my name, addr This consent, once signed, remains valid while my d 	ess, payment and concession hild is enrolled at a registered V	card type and status. ctorian school unless I	withdraw it by contacting	the school.		
 I can obtain proof of my circumstances/details from I Fund can be determined. If I withdraw my consent or do not alternatively prov Fund provided by DF. 		-				
 Fund provided by DE. Information regarding my eligibility for the Camps, of evaluating concession card services or confirmi You can request access to the personal information the 	ng eligibility for assistance.	*				
Signature of applicant			Date/	I		



Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 - Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian <u>primary</u> or secondary school must:

- on the first day of Term one, or;
- · on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.
- *A special consideration eligibility category also exists. For more information, see: <u>Camps, Sports and Excursions Fund</u> (CSEF): Eligibility | education.vic.gov.au

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on 29 January 2024 and / or 15 April 2024.

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$150.00 per year.
- Secondary school student rate: \$250.00 per year.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: Camps, Sports and Excursions Fund (CSEF): Payment amounts | education.vic.gov.au

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

- 1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
 - Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
 - If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
- Complete the STUDENT/S DETAILS section for students at this school.
- 3. Sign and date the form and return it to the school office as soon as possible.

The CSEF program for 2024 closes at the end of term two 2024.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

SCHOOL LUNCH ORDE

Chicken Burger	With chicken salt	Hot chips	Potato cakes (2 for \$3)	Dim sim (2 for \$3)	Pack of 3	Pies	Sausage rolls	Skinless hot dog/sauce	C IN 3 AND IN SAME
\$8.50		\$5.00	\$1.70ea	\$1.70ea	\$3.50	\$5.00	\$5.00	\$5.00	1

EXTRAS

sauce), onion

Lettuce, tomato, tzatziki (garlic \$9.50

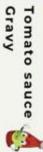
Souvlaki Junior

Lettuce, cheese + sauce

Beef Burger

\$9.00

Lettuce, cheese + mayo



\$0.50

ADDRESS:

\$1.00

SWEETS



\$3.50 \$3.00

\$3.00

\$1.30

Pineapple Fritte Zooper Dooper Calippo **Hot Jam Donut**



SANDWICHES

Fairy Bread Vegemite & cheese Egg, lettuce, mayo Chicken, lettuce, mayo Ham, cheese, tomato Ham & cheese \$4.90 \$6.00 \$6.00 \$4.00 \$6.90 \$7.50 \$6.50





\$7.90 \$7.50 \$7.00 \$6.50



Orange, apple, tropical Chocolate, strawberry Flavoured Milk



Water \$2.50

\$3.00

\$3.00



YOUR NAME: CLASS:

total of all orders on the bag Thank you. which contains the money. one student, please write the If you are paying for more than

1 Main Street Nar Nar Goon, Nar Nar Goon Takeaway

PH: 59425042

PLEASE NOTE:

be in by 10:00am All orders must

